

9. SDI Instructor Trainer

9.1 Introduction

The instructor trainer workshop (ITW), trains candidates as full evaluators, to conduct the SDI Instructor Evaluation Course (IEC) independently. A corresponding, current instructor level rating must be held for all IT levels, along with minimum student certifications as detailed in this outline.

9.2 Qualification of Graduates

Upon successful completion of this course, graduates may teach and evaluate instructor level courses for all approved levels

1. Instructor Trainers may staff Instructor Trainer Workshops
2. Conduct administrative crossover programs for SDI Professionals
3. Conduct the SDI Course Director program (when prerequisites are met)

9.3 Who May Teach

This workshop may only be taught by instructor trainer evaluators authorized by SDI Training World Headquarters.

9.4 Student to Instructor Ratio

1. Candidate to IT ratio is unlimited so long as adequate facility, supplies and time are provided to ensure comprehensive and complete training of subject matter

9.5 Student Prerequisites

1. Minimum age 20
2. Provide proof of 300 logged dives
3. Be an active SDI Course Director and have conducted a minimum of 1 instructor development course (IDC)

OR

4. Be an active SDI OWSDI or Equivalent, for a minimum of 2 years with no verified quality assurance complaints within the past 12 months
5. Have issued a minimum of 200 Diver certifications at various levels, or equivalent, suggested levels as define below:
 - a. 150 open water scuba diver
 - b. 20 rescue diver
 - c. 25 specialty diver
 - d. 5 divemaster or assistant instructor

6. Candidate must show verification of using SDI/TDI/ERDI standards and materials to conduct or assist at least 5 full SDI/TDI/ERDI courses
7. Provide proof of current CPR, first aid and oxygen provider, where local law permits
8. Have a current medical examination for scuba diving signed by a licensed physician

9.6 Course Structure and Duration

Course Structure:

1. Conducting staff may structure courses according to the number of candidates participating
2. The instructor trainer program may be taught in conjunction with the Course Director course by SDI Headquarters appointed staff

Duration:

1. The instructor trainer candidate must complete 100 hours under the direction and supervision of SDI Headquarters.

9.7 Administrative Requirements

Administrative Tasks:

1. All course fees must be paid in full two weeks prior to the start of the course
2. Candidates must have the proper equipment for confined/pool training and open water
3. Communicate the schedule and course content to the candidate(s)
4. Have the students:
 - a. Complete the *SDI Liability Release and Express Assumption of Risk Form*
 - b. Submit the *SDI Medical Statement Form* signed by a licensed physician

Upon complete of the program the instructor trainer must:

1. Issue the appropriate SDI certification by submitting the appropriate SDI Dive Leader Registration form and other required paperwork to SDI Headquarters

9.8 Required Material

Required materials for the IT candidate:

1. *SDI Standards and Procedures*
2. *SDI Training Materials* as required
3. *SDI Instructor Trainer Manual*

For the Instructor Trainer:

1. *SDI Instructor Trainer Manual*
2. *SDI Standard and Procedures*
3. SDI Training Materials as required
4. IT evaluation form
5. ITW written exam

9.9 Required Subject Areas

In addition to a review of all subject areas required for the Course Director course, the following subjects must be covered during the instructor trainer program at the discretion of conducting staff:

1. Documentation required for Instructor/Course Director courses
2. How to conduct instructor course, instructor evaluation and Course Director courses
3. Regional/Cultural factors/laws affecting dive professionals, ie State, Country
4. Diving Emergency Management
5. Advanced Learning Techniques
6. How Headquarters Determines Equivalency of Standards with other Agencies

9.10 Required Skill Performance and Graduation Requirements

Candidates are required to successfully complete the following, using SDI Training Material, where applicable:

1. Evaluate a minimum of 3 classroom presentations.
2. Successfully pass the ITW written examination with a minimum score of 80 percent, with 100 percent remediation by the conducting staff
3. Certify a total of at least 200 divers, 50 of which must be SDI/TDI/ERDI certifications
4. Show verification of staffing 1 complete SDI IDC

Note: In addition to the above items all IT candidates must complete all requirements listed in the Course Directors confined and open water required skill performance and graduation

9.11 Policies for All Instructor Trainers

1. Instructor Trainers must be registered with SDI World Headquarters, and respective SDI Regional Office in their country of residence
2. Upon completion of the instructor trainer program, instructor trainers may upgrade to other instructor level without attending another instructor trainer program provided they have remained actively teaching instructor courses
3. Some SDI courses require a minimum number of student certifications at that level before instructors may obtain instructor trainer status for that course. They are as follows:

<u>SDI Level:</u>	<u>Students</u>
Scubility	10
Solo	10
VIP	10