



## 1. Forms Overview

### 1.1 Scuba Diver Registration Form

Use this form for the following:

1. Open Water Scuba Diver
2. Junior Open Water Scuba Diver
3. Advanced Scuba Diver
4. Master Scuba Diver
5. Rescue Diver
6. Specialty (Remember to specify which specialty)

When using the student registration form, fax or scan and email to SDI Headquarters; the student cards will be returned in the mail.

Students can also be registered through the members' section of International Training Inc website.

When registering on-line the cards will be returned in the mail unless the facility has an in-store certification card printer. When using the in-store certification card printer, certification cards are printed and issued immediately to the students.

## **1.2 General Liability Release and Express Assumption of Risk Forms**

Use this form to obtain the general liability release and assumption of risk from the students. Make sure to review the contents before starting on a course or specialty to ensure it has been completed and signed – including the signature of a witness.

**Each course the student participates in requires a separate waiver release.**

1. SDI General Liability Release and Express Assumption of Risk – for Teaching
2. SDI General Liability Release and Express Assumption of Risk - For Guided Scuba Tours for Certified Divers
3. SDI General Liability Release and Express Assumption of Risk - For Guided Snorkeling Tours
4. SDI General Liability Release And Express Assumption of Risk - For Unguided and Unsupervised Boat Dives for Certified Divers
5. International Training General Liability Release and Express Assumption of Risk – For non-SCUBA courses
6. International Training Notice To The Minor Child’s Natural Guardian

## **1.3 Notice To The Minor Child’s Natural Guardian**

Use this form when teaching or supervising minors in the US state of Florida. This release is used in conjunction with the appropriate liability release for the specified activity or course.

## **1.4 Specialty Upgrade Form for Assistant Instructors and Instructors**

Use this form to file for specialty upgrades.

## **1.5 Open Water Global Referral Form**

Use this form to when a student is traveling to another facility for the open water certification. The procedure is covered in Part 2 – SDI Diver Standards Section 6 Open Water Scuba Diver Standards.

## **1.6 Solo Release Form**

Use this form as the Solo Diver Liability Release.

## **1.7 Accident / Incident Report Form**

Use this form to file information regarding an accident or incident with SDI Headquarters.

## **1.8 Academic Presentation Form**

Use this form when preparing for the academic portion of a class. An example of its usage can be found in the academic portion of the Open Water Instructor Manual.

## **1.9 In-Water Presentation Form**

Use this form when preparing for the confined portion of a class. An example of its usage can be found in the in-water portion of the SDI Open Water Scuba Diver Instructor Manual.

## **1.10 Member Update Form**

Use this form when renewing if a membership or teaching status has lapsed after 2 years not teaching.

## **1.11 Dive Leader Application**

Use this form to file for Divemaster, Assistant Instructor, and Open Water Scuba Diver Instructor ratings.

## **1.12 Medical Questionnaire and Physicians Sign Off**

Use this form to obtain medical information for the students. Make sure to review the contents before starting on a course or specialty. Should the student mark yes to any item on the questionnaire, the Guidelines to the Physician and the Physician's Sign-off page are included in this form.

## **1.13 SDI JR Open Water Upgrade Form**

Use this form when an individual who was originally certified as an SDI Open Water Scuba Diver, turns 15 and wishes to upgrade to an SDI Open Water Scuba Diver.

## **1.14 SDI Student Record Folder**

Use this folder to document, and retain, all training records for an SDI Diver.

## **1.15 Divemaster Course Checklist**

Use this form to track progress throughout the DM course

## **1.16 Assistant Instructor Course Checklist**

Use this form to track progress throughout the AI course

## **1.17 Instructor Development Course (IDC) Instructor Evaluation Course (IEC) checklist**

Use this form to track progress throughout an Instructor Development Course (IDC) or Instructor Evaluation Course (IEC)

## **1.18 Unique Specialty/Ops Course Application And Guidelines**

Use this form to request for a Unique Specialty Instructor Upgrade